



COUNCIL OF NEIGHBORHOOD ASSOCIATIONS

P.O. BOX 252

BLOOMINGTON, IN 47402-0252

<http://www.bloomington.in.us/~cona>

September 15, 1999

### Program Manager Report

#### **Programs**

1. CONA has been invited to serve as a partner in the 4<sup>th</sup> Annual "Put the Bloom in Bloomington." This program will be co-sponsored by CONA, HAND and the Bloomington Chamber of Commerce. The program will be inaugurated in April of 2000.
2. CONA has been invited to serve as a partner along with Indiana University for the Week of Caring, 1999 sponsored by the United Way, Community Service Council and Bloomington Volunteer Network. CONA has been asked to submit proposal for at least two neighborhood organizations that are interested in having projects for the week of October 16-23. Students volunteers will be recruited through the Student Activities Office by Darrell Ann Stone, Associate Director of Student Activities for Community Service and Service Learning. If you have ideas for work beyond the Week of Caring, contact Darrell for any neighborhood projects that students can volunteer for. 855-4311 or [dastone@indiana.edu](mailto:dastone@indiana.edu)
3. CONA is facilitating a panel discussion with the Coalition for a Peaceful City titled, "Creative Approaches to Resolving Conflicts." Representatives from various community, university and community organizations (including CONA) will be speaking about their conflict resolution programs. Each organization will also have a table of information. Tuesday, November 9, 6:30 p.m., Monroe County Public Library.

#### **Community Relations**

1. The Program Manager met with Darrell Ann Stone of Indiana University and proposed projects that students could become involved in with CONA. We anticipate a few interns for the spring semester, or volunteer help with some of the projects that CONA has proposed. August 30, 1999.
2. The Program Manager and Bill Boese met with Pam Tanksley of the Bedford Urban Enterprise Zone Association. Ms. Tanksley is the Residential Programs Manager for the BUEA. We advised her on issues of local neighborhood organizing and also proposed a future programmatic relationship between CONA and the BUEA. CONA will provide guest speakers and resources at the request of BUEA. If you wish to help out individually with neighborhood organizing or have ideas for Bedford programs, contact Ms. Tanksley at 812 275-7580. September 3, 1999.
3. The Program Manager met with Lisa Bingham of Indiana University Conflict Resolution to discuss the relationship that CONA would have with a proposed Community Mediation Center. The grant application is still pending, if it does go forth, CONA will provide input on disputes relevant to neighborhood associations. Furthermore, there is an option of training community mediators to deal with such issues. Ms. Bingham indicated that there are already resources available for resolving disputes if neighborhood association wish to access these resources, the Program Manager can work with them to contact relevant experts. September 8, 1999
4. CONA was invited to a meeting with the Front Porch Alliance of the Mayor Steve Goldsmith's office in Indianapolis, Indiana. The Program Manager represented CONA along with city officials to discuss the structure of the FPA. The FPA is a program that works with neighborhood associations and faith-based programs to enhance the work of these two categories of non-profit associations. For more information call Isaac Randolph Jr., Executive Director of FAP, at 317 327-4930 or locally Vickie Provine 349-3483. September 9, 1999.

#### **Funding**

1. The Program Manager met with Kerry Slough, Grant Development Specialist of Sponsored Research Services at Indiana University. Ms. Slough's office has agreed to assist CONA in researching funding opportunities. September 10, 1999.

2. CONA will be applying for Community Development Block Grants. The applications will be released on October 1, 1999.

#### **Strategic Plan Benchmarks**

1. The only impending benchmark is under the Advocacy heading. By October 1999, CONA is to have established an "Advocacy Committee" to handle neighborhood concerns. The Program Manager is currently researching various forms of advocacy systems used in other cities. The proposal for the Advocacy Committee will be presented at the October meeting. Main areas to be addressed are:

##### **Short term advocacy issues:**

- Zoning under the new Growth Policies Plan.

##### **Long term advocacy issues:**

- Working with City Planning Department on notice to neighborhood organizations for new building projects.
- Developing a method of informing all neighborhood associations of issues relevant to their interests
- Identifying other community wide, non-political issues
- Training volunteers to deal with problems

#### **Upcoming Issues of Concern**

1. **Growth Policies Plan:** A steering committee was convened to establish a new plan. Information was gathered on current land use and zoning. The new plan will promote "growth industries" through regulatory control to encourage such industries. The new plan will include elements of parks and recreation, new utility policies, bike and pedestrian policies, but with no major shifts in the core-city area. The Planning Department is currently "taking the show on the road." They will be making presentations to local neighborhoods throughout this next year. Contact the department to find out when they might be presenting to your neighborhood. The Department is seeking to present the plan to the City Council by Spring or Summer of 2000. Contact: Mike Shay, Senior Long Range Planner, [shaym@city.bloomington.ins.us](mailto:shaym@city.bloomington.ins.us) or 349-3423.

2. **Bicycle Pedestrian Plan:** This plan is updated every three years. It is anticipated that the plan will be finished by the end of this year and adopted by January. During October, public meetings will be held to discuss the plan. Contact: Jennifer Campos, [camposj@city.bloomington.in.us](mailto:camposj@city.bloomington.in.us), or 349-3566.

# CONA

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Minutes of CONA Meeting  
August 18, 1999 7:00 p.m.  
McCloskey Room, City Hall  
Bloomington, Indiana

Directors Present:

Mark Hood	Bill Sturbaum	Jack Baker
Sue Mayer	Bill Boese	David Walter
Phil Worthington	Fran Moore	Jan Bulla-Baker
David Fisher	Jim Kryway	Laura Isom
Robert Walker	Kerry Slough	

Najeeba Syeed, CONA Program Manager

Guests: Russell Boulding – Red Cross  
Don Granbois, Debbie Wahlen, John Coomer – Monroe County Community School Corporation

Minutes of the July 22, 1999 meeting were approved.

1. Treasurer's Report was not complete, but funds are being acquired from HAND to cover the costs of the Program Manager's position and office overhead. There is approximately \$500.00 in the CONA checking account.
2. Bill Boese reported that Jean Haley, who was interested in the Program Manager's position has withdrawn from consideration. He reported that Najeeba Syeed has been hired and introduced her to the Directors. Najeeba passed out a letter of introduction and spoke briefly about her interest in the organization and her background. Najeeba is a second year law student and will be available on weekdays to work in the CONA office. She presented her Program Manager's report and indicated that she will be working on accomplishing various benchmark goals in order to keep the grant funding from HAND. She will also start working on a WEB site and grant writing.
3. Bill Sturbaum introduced Dr. John Coomer from MCCSC. Dr. Coomer and his task force spoke about the upcoming school funding referendum. A 12-person task force has been formed to educate the public about the need for additional funding for school programs. Information about the task force and its goals for funding was passed out.

The additional funding will go for improving existing programs at the schools, including extending the school day by 30 minutes, adding staff support, expanding the alternative school and summer school programs, adding librarians and equipment, and more teachers specializing in computers. There are several other programs that will benefit from additional funding as well. The task force is seeking input from community groups including media, politicians, county and city organizations.

The referendum will be voted on at the November elections and will add about \$0.89 per \$100 of assessed valuation to property taxes for county and city residents. Comments from the Directors were generally supportive of the increase, especially since the funds would go towards programs and not building new schools. It appears that, due to property tax freezes

and tax abatement programs, additional funding for school programs can only be secured through this referendum process.

4. Bill Sturbaum explained that Sue Talbot from IU was not able to attend the meeting as planned. He then introduced Russell Boulding from the Red Cross. He is heading up the Community Y2K and Disaster Preparedness Cooperative Program. Over 40 community agencies or organizations have joined in this effort. The month of September will be proclaimed as Y2K Preparedness Month. A meeting of neighborhood and community organization leaders will be held on August 24 at 7:00 PM at the Friends Meeting house to discuss this issue. Mr. Boulding recommends that each neighborhood put together a directory of individuals in the neighborhood. This directory can be used to identify individuals that might need assistance and also can be used for distributing information about Y2K.
5. Bill Sturbaum brought up again that the Neighborhood Association Group meeting that is held on the first Friday of each month needs to have its name changed. As was discussed before, the abbreviation, NAG, does not have a very good reception at City Hall. It also confuses new neighborhood association representatives because it seems that there are two different organizations representing neighborhood associations in the community. It was suggested that minutes of the NAG meeting should be taken and given to Directors at the CONA meetings.
6. Mark Hood reminded the Directors that any neighborhood association that has a grant from HAND needs to spend their grant money before the grant expires.
7. Bill Sturbaum reported that the Citizen's Academy is an opportunity to meet with city officials and learn about how our local government works. There were only 30 spaces available and all of the spaces have been taken. However, he thinks that HAND will sponsor another Citizen's Academy next year.
8. Najeeba reported that she had attended the Peace Fair at the Education Building on the IU campus. She thanked the individuals who donated time at our booth and Bill Boese, who set up photographs of his neighborhood's activities. She felt that the booth was successful and several people picked up flyers and information about CONA.
9. Bill Boese reported that he and Nejeeba Syeed met with the Coalition For A Peaceful Community. This is a new organization that will be holding their first meeting on September 7 at 7:00 PM in the Hooker Room.

There being no further business, the meeting was adjourned at 8:30 P.M.

# 4<sup>th</sup> Annual Put the "Bloom" in Bloomington...

**-Donate a Bulb for the Spring  
-Beautify Your Community**



*Beautiful King Alfred Daffodils - \$1 buys two bulbs  
Keep one and donate one to the Community*

Designate one of those areas to receive your donation:

**Neighborhood Associations**

- Arden Place
- Autumnview
- Blue Ridge
- Cascades Addition
- Eagleview
- Eastside
- Elm Heights
- Fritz Terrace
- Greater Green Acres
- Hawthorne Point
- Highland Village
- Hoosier Acres
- Hyde Park

- Kennsington
- Linden Hill
- Matlock Heights
- Near Westside
- Old Northeast Downtown
- Northwood Estates
- Park Ridge
- Prospect Hill
- Rockport Hills
- Rolling Oaks
- Sherwood Oaks
- Sycamore Knolls
- Somerset
- South East Area (Green Briar)

- The Stands
- Winslow Farms
- Woodview

**Condo Associations:**

- Georgetown Village
- Sycamore Village
- Windermere Woods
- Sherwood Green

- Other \_\_\_\_\_
- Public Areas  
(distributed by City of Blgtn. Parks & Recreation)
- No Preferences

Sponsorships:                      \$25                       \$50                       \$100                       Other

Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone number \_\_\_\_\_ FAX \_\_\_\_\_

Please make check payable to: **Bloomington Chamber Of Commerce**  
 Mail to: **PO Box 1302  
 Bloomington, IN 47402**

Check here if you wish to donate ALL bulbs



# Week of Caring, '99

October 16-23, 1999

## VOLUNTEER FORM

Please complete this form if you or your group would like to provide volunteer service during Week of Caring, '99. Groups will be assigned to projects based on the information below. Agencies will provide a description of the task/project and the necessary materials and tools for completion of the project. There will be an on-site supervisor the day of the project. Refreshments for volunteers will be provided by United Way/Community Service Council and Bloomington Volunteer Network.

You have the option of custom designing a project to fit your particular interest, talents or skills. If interested, please contact Bet Savich at 349-3472 or Beverly Calender-Anderson at 334-8370, immediately to coordinate.

Name of Individual/Group/Company/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Estimated number of volunteers in your group: \_\_\_\_\_

*Preferred day and time for the activity: (please indicate first and second choices)*

October            16    17    18    19    20    21    22    23

Time preference: \_\_\_\_\_

*If your group has a particular agency/organization in mind for Week of Caring, '99, please let us know.*

Please mail or fax this form by September 10, 1999 to:

Week of Caring  
United Way/Community Service Council  
441 South College Avenue  
Bloomington, IN 47403  
Telephone: (812) 334-8370 Fax: (812) 334-8387  
Email: [beverly@unitedway.monroe.in.us](mailto:beverly@unitedway.monroe.in.us)



## 1998 Week of Caring Projects

*This sample of local and national 1998 Week of Caring Projects is by no means inclusive of all that might be accomplished. However, it may spark ideas for your own project. Remember to be creative.*

**Monroe County Humane Association/Indiana University Honors Division** – Kennels scrubbed, fencing stained, tree and vines trimmed, underbrush cleared.

**Hoosier Trails Council Boy Scouts/Monroe County Bank** – Construction of shower house; indoor and outdoor cleaning at campgrounds.

**City of Bloomington Public Transportation/Stone Belt Center Consumers** – Copied large print bus schedules and maps.

**Monroe County United Ministries/Monroe County Bank** – Gardening, weeding and prepared garden for planting. Exterior painting

**Community Health Service/Indiana University Office of Community Partnerships** – Organized supplies for delivery to flu clinics.

**Middle Way House/Monroe County Bank** – Moved furniture from apartments and storage areas into transitional housing units. Organized and inventoried storage areas.

**A Religious Community in Florida makes a difference** – Yes Lord Deliverance Church of God in Christ hosted a Special Appreciation Banquet for the elderly. Prior to the banquet church members completed a variety of projects for the senior citizens,

**Youth in Ohio make a difference** – Reach Our Youth and Norwalk High School Key Club held a Halloween skating party themed, "Say Boo to Drugs." Reach Our Youth is a program that places high school students as mentors to young people ages 6-13.

**An Individual in Indiana makes a difference** – A mom whose 4 year old was seriously hurt after being thrown onto the highway without a helmet while riding his bike coordinated a day of safety for 135 children and parents. Attendees were awarded safety equipment: bike helmets, headlights, taillights, flashlights, water bottles and first aid kits.

**Co-workers in Connecticut make a difference** – Employees of Administrative Consultants, a health insurance processing company, helped organize the props and costumes for a community theater group and worked on the construction of a two-family Habitat for Humanity project.

**Groups and Clubs in New York make a difference** – Recent water-related tragedies motivated the American Red Cross and the YMCA of Yonkers to offer free swimming safety instructions to underprivileged children.

**A Community in Mississippi makes a difference** – nearly 900 people worked on 20 different community improvement projects – delivering canned goods, distributing used clothing, visiting hospitals and nursing homes, planting flowers and cleaning parks, checking blood pressure and cholesterol levels.

**You Can Make A Difference!**

# Week of Caring, '99

**October 16-23, 1999**

## **AGENCY PROJECT REQUEST**

Please complete this form if your agency or organization has a service project which can be completed during Week of Caring, '99 -- October 16-23, 1999. Groups of volunteers will be assigned to projects based on their ability to provide the skills and expertise needed to complete your specific project. Community organizations are asked to:

- **Return** this form to Week of Caring, UnitedWay/Community Service Council, 441 South College Avenue, Bloomington 47403;
- **Provide** a detailed description of the task/project and the necessary materials and tools for its completion. Use space below or additional sheets if necessary;
- **Assign** an on-site supervisor from your agency to share information about your agency with volunteers and media representatives;
- **Display** a Week of Caring sign, which will be provided to you. Refreshments for volunteers will be provided by United Way/Community Service Council and Bloomington Volunteer Network.

For additional information, contact Bet Savich at 349-3472 or Beverly Calender-Anderson at 334-8370.

**Name and Address of Agency/Organization:** \_\_\_\_\_

**Location of Activity (if different from above):** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

**Number of volunteers needed:** \_\_\_\_\_ **Time needed to complete project** \_\_\_\_\_

*Preferred day and time for the activity: (please indicate first and second choices)*

October 16 17 18 19 20 21 22 23

**Time preference (circle one):** Morning Afternoon Evening





September 3, 1999

Ms. Darrell Ann Stone  
Associate Director of Student Activities for Community Service  
Indiana Memorial Union, Room 371  
Bloomington, IN 47405-3212

Dear Darrell:

It was a pleasure meeting with you this week and discussing the relationship between CONA and IU. I have enclosed our Strategic Action Plan. Please consider the benchmark dates for the six areas of development: Advocacy, Operations and Finance, Training and Education, Problem Resolution, Promoting Public Image and Membership Development.

I will propose a few projects that we are currently working on. You may pass this information on to other university offices or student organizations.

1. Advocacy:

We are developing an Advocacy Committee for CONA to work with neighborhood associations in areas of neighborhood concerns. Students interested in researching legal issues, meeting or working with CONA and city officials on an effective advocacy program may wish to contribute to this project. CONA seeks to facilitate a process whereby our office will assist neighborhood organizations involved in neighborhood problems. We are currently investigating which type of model for advocacy will work effectively for Bloomington neighborhood associations.

2. Operations and Finance:

We are currently identifying local funding sources for technological and financial support. If students are interested in working with CONA on development grants or budget preparation, they may wish to contribute to this project.

3. Training and Education:

CONA is involved in various projects. We are developing resource materials and training programs in the area of effective management for organizations. If students are interested in researching non-profit management issues, training

development or presentations they may be interested in contributing to this project. We would also benefit from students who have experience in organizational management.

**4. Problem Resolution**

First, we are trying to identify typical neighborhood disputes and resources for training individuals in dealing with these problems. If students are interested in mediation, creative problem solving or conflict assessment research they may be interested in contributing to this project. The Coalition for a Peaceful Community will be presenting a panel discussion on November 6, 1999 about conflict resolution in the community. I will stay in touch with you about this panel discussion. It would present an opportunity for students to identify volunteer opportunities in conflict resolution in the community.

**5. Promoting Public Image**

CONA has taken the initiative to post a web page. We will also be distributing a bi-monthly newsletter. Students interested in developing the webpage, writing and designing for the newsletter may be interested in contributing to this project. This would be a good opportunity to develop marketing skills of interested students.

**6. Membership Development**

CONA will be working to survey the Bloomington community to identify communities in need of neighborhood organizations, and to assess its current role in the operations of existing organizations. Students interested in developing surveys, data synthesis and presentation, and working with local legislative bodies may be interested in this project.

Finally, we periodically have neighborhood projects such as clean-up days or other community activities that students may wish to work on. I will update you on these opportunities as they develop.

We look forward to working with you. Please feel free to suggest other ideas that you may have after reading the Strategic Action Plan. If students are interested in longer term internships, we can also fit our projects to meet their departmental requirements. Thank you for your time and consideration.

Sincerely,

Najeeba Syeed  
Program Manager